

1.1. Is the business a member of SFMCA?

Standard

Is the site being audited a member of SFMCA?

FeedSafe Rules state that the site must be a member of SFMCA. Proof can be a paid membership invoice.

Purpose

To grow the association.

Reason

According to the SFMCA constitution, a business must be a member of SFMCA to gain FeedSafe certification.

What is Acceptable?

The business must be financial. This means that all debts to the SFMCA must be paid to gain certification. This will include:

- Membership
- Outstanding invoices (e.g. branch meeting dinners/lunches, etc)

Membership is for the financial year, 1 July to 30 June.

To gain membership of SFMCA, the following will need to occur:

1. Complete the membership form that can be found at [Membership | SFMCA](#).
2. Send the membership application to contact@sfmca.com.au.
3. The application will then go to the Federal Council for their endorsement (or otherwise). This will take up to 10 days.
4. Once a response has been received, the applicant will be notified of their acceptance and an invoice will be raised for the pro-rated amount for the rest of the financial year.
5. Once the member has paid their membership fees, they will be eligible for FeedSafe certification.

Obtaining your Membership Proof of Payment

A copy of your paid SFMCA Membership Tax Invoice is required by your QA Manager.

The annual membership renewal invitation emails (sent out to the company's main contact and/or accounts dept, in the applicable financial year) have a green PAY NOW button. When the PAY NOW button is clicked, the membership Tax Invoice may be viewed and paid online. After payment has been made, this same PAY NOW link on the original email may be used to obtain your proof of payment (closed Tax Invoice with a zero balance).

- If paying by credit card online, the proof of payment will be available in real time.
- If paying by bank transfer, the receipt will be available once the payment has been seen in the SFMCA bank account and manually applied to the invoice by SFMCA Administration Staff and may take several days to be updated.

To print the proof of payment to confirm membership:

1. Open the original email sent with your invoice.
2. Click the PAY NOW button
3. Check the invoice has a zero balance
4. Save a pdf of the Tax Invoice and provide to your QA Department If there are any issues retrieving the paid proof of membership, contact SFMCA at contact@sfmca.com.au.

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