

## 10.3.6. Recall System Methods

### Standard

Does the recall procedure specify methods to identify, locate and control recalled product and to isolate recalled product on return to the mill?

### Purpose

The recall system shall be capable of identifying, locating and controlling recalled product.

### Reason

Products may be in transport, in feed client's storage, on farm, etc. The Recall Coordinator is responsible for assigning a task to a committee or non-committee member (if required), to successfully locate all recalled product. The channels which the feed product has been distributed will help determine the type of methods required to recall.

### What is Acceptable?

In addition to Fact Sheet Section 10, in particular 10.3.1 & 10.3.2, Recall System Methods may extend beyond those discussed in the sample procedure.

#### Trace-forward

The person responsible in the recall committee shall identify all locations the feed product has been sold or distributed to. The list shall help prepare the 'Feed Client/Transport Responsibility' and any 'Communication Plans' required.

#### Feed Client/Transport Responsibility

If products are with a feed client/customer, a short procedure or form shall be supplied, to effectively remove all unsafe or hazardous products.

All disposal arrangements or return to the mill, shall be approved by recall coordinator. The table below will assist Recall Coordinators in completing internal mass balance recall form (See Fact Sheet 10.3.1/10.3.2).

Product/s	Locate	Quantity	Mass Balance	Return (or)	Dispose
Name/Batch No/ Formula, MFG/EXP	Where is the product stored?	Total quantity counted	Balance with quantity provided by operator	Who prepared product for return? Confirm Safe packaging?	Who arranged disposal? Certificate of destruction?

#### Communication Plan

Where products have reached the market and more than one jurisdiction is required to locate, a communication plan can be established. This is particularly important when dealing with regulatory notifications such as Emergency Animal Disease or Plant/Pest Disease. Communication plans may include:

1. Issuing a recall statement to all feed clients.
  - Include product/s information, risk category and immediate action.
2. Liaising with local authorities to confirm location of product/s.
3. Third party disposal.
  - All third party's shall be aware of the risk category and nature of recall.

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